



U.S. General Services Administration

**FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

SCHEDULE 084:

Total solutions for law enforcement, security, facility management systems, fire, rescue, special purpose clothing, marine craft and emergency/disaster response

FSC GROUP 63

Alarm and signal systems/facility management systems, professional security/facility management services, and guard services

CONTRACT NUMBER: GS-07F-0345W

PERIOD COVERED BY CONTRACT: APRIL 1, 2015 THROUGH MARCH 31, 2020

BUSINESS SIZE: SMALL BUSINESS

HILLARD HEINTZE LLC

30 South Wacker Drive, Suite 1400, Chicago, IL 60606

Phone: (312) 869-8500

Fax: (312) 869-8507

<http://www.hillardheintze.com>

CONTRACT ADMINISTRATOR: William V. Aslan

Email: william.aslan@hillardheintze.com

Pricelist current through Modification PO-0004 dated April 1, 2015 and SIN 246 60 2 deleted per Modification PO-0008 dated January 28, 2016.

On-line access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order are available through GSA Advantage!,TM a menu-driven database system. The Internet address for GSA Advantage! TM is <http://www.gsadvantage.gov>. For more information on ordering from Federal Supply Schedules click on the FAS Schedules button at <http://www.gsa.gov/fas>.

TABLE OF CONTENTS

INFORMATION FOR ORDERING ACTIVITIES3

LABOR CATEGORY DESCRIPTIONS5

LABOR CATEGORY RATES 17

ORDERING INFORMATION

- 1a. Authorized Special Item Numbers (SINs): Pricing begins on page 15
 - Special Item No. 246-60-1/246-60-1RC Security Systems Integration and Design Services
- 1b. Description of all commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services. Please see attached labor category descriptions
2. Maximum order: \$200,000 per order per SIN

*Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.

3. Minimum order: None
4. Geographic coverage (delivery area): The 48 contiguous States and the District of Columbia, Alaska, Hawaii, Puerto Rico, and U.S. territories
5. Point of production (city, county, and state or foreign country): Not Applicable
6. GSA Net Prices are shown on the attached GSA price list. Negotiated discount has been applied and the IFF has been added.
7. Quantity discounts: None
8. Prompt payment terms: 0%--Net 30 days
- 9a. Government purchase cards are accepted below the micropurchase threshold
- 9b. Government purchase cards are accepted above the micropurchase threshold
10. Foreign items (list items by country of origin): Not Applicable
- 11a. Time of delivery: As negotiated between Contractor and Ordering Agency
- 11b. Items available for expedited delivery: Contact Contractor
- 11c. Overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements: Contact Contractor
12. F.O.B. Point: Not Applicable to services

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- 13a. Ordering address:
Hillard Heintze, LLC
30 South Wacker Drive, Suite 1400
Chicago, IL 60606
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3
14. Payment address:
Hillard Heintze, LLC
30 South Wacker Drive, Suite 1400
Chicago, IL 60606
15. Warranty provision: Not Applicable
16. Export packing charges: Not Applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micropurchase level): None
18. Terms and conditions of rental, maintenance, and repair: Not Applicable
19. Terms and conditions of installation: Not Applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable
- 20a. Terms and conditions for any other services: Not Applicable
21. List of service and distribution points: Not Applicable
22. List of participating dealers: Not Applicable
23. Preventive maintenance: Not Applicable
24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not Applicable
25. Data Universal Number System (DUNS) number: 187415299
26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.

LABOR CATEGORY DESCRIPTIONS

PARTNER

Functional Responsibility

- Develop and implement strategic plans to advance the company's mission and objectives and to promote revenue, profitability and growth as an organization
- Provide day-to-day management oversight of the firm
- Interface and coordinate with clients, as needed
- Provide strategic advice and overall direction to the project team
- Provide strategic thought leadership, counsel and services that establish best-in-class security strategies and corporate protective countermeasures to senior executives responsible for the performance of leading public and private corporations as well as government agencies and major public service organizations
- Evaluate performance of executives for compliance with established policies and objectives of the company and contributions in attaining objectives
- Participate in media interviews
- Ensure quality control of final work product delivered to clients

Minimum/General Experience

- Minimum thirty years of related experience working in Federal, state or local law enforcement and private sector experience in planning, designing and implementing comprehensive security strategies to protect key assets
- Minimum fifteen years of supervisory or management experience
- Department of Defense Top Secret personnel security clearance

Education

- Master's or equivalent degree from accredited university or college in criminal justice or security-related field

SVP - PROTECTIVE OPERATIONS

Functional Responsibility

- Conduct independent security assessments to determine how effective and cost-efficient security programs are in identifying and mitigating the threats and vulnerabilities confronting people, key assets and critical facilities. Identify any additional risk control measures, interrelated countermeasures or protective tactics required
- Conduct threat and vulnerability assessments wherein the human threats, intentional or accidental, and the natural threats are identified, defined and quantified. Assessing the risks for targeted threats and opportunistic vulnerabilities and evaluating the extent to which countermeasure employed effectively mitigate and control the hazards identified
- Deliver training curriculums for workshops comprised of scenario-based exercises for sports event incidents; multi-agency collaboration related to the safety of stadiums; threats that pose a risk to spectator safety, and the delivery of proper risk assessments and recovery processes
- Act as security advisor to national and international major events. Planned, designed and advised Federal, state, local and foreign law enforcement agencies responsible for establishing and maintaining a secure environment for all major event venues.
- Design and create comprehensive manuals, plans, guidelines and procedures for professional sports organizations, Fortune 500 companies, multi-national corporations, etc.
- Provide strategic thought leadership, counsel and services that establish best-in-class security strategies and corporate protective countermeasures to senior executives responsible for the performance of leading public and private corporations as well as government agencies and major public service organizations
- Responsible for implementing and maintaining facility's Department of Defense security clearance level

Minimum/General Experience

- Minimum fifteen years of related experience working at the highest levels of Federal, state or local law enforcement and private sector experience in planning, designing and implementing comprehensive security strategies to protect key assets
- Minimum ten years of supervisory or management experience
- Department of Defense Top Secret personnel security clearance

Education

- Master's or equivalent degree from accredited university or college in criminal justice or security-related field
- Education may be substituted with two (2) years of relevant work experience.

SVP – EMERGENCY PREPAREDNESS

Functional Responsibility

- Provide extensive experience and knowledge in emergency management theory and practice, to include mitigation and prevention, preparedness and protection, response and recovery
- Offer expertise in disaster operations to include National Incident Management System (NIMS), Incident Command System (ICS), logistics, disaster emergency communications, emergency medical care, search and rescue, evacuation practice, sheltering and mass care concepts to include pets and special needs populations
- Conduct emergency management planning to include strategic, operational and tactical planning
- Provide insight to and understanding of the National Response Plan and the Federal Integrated Planning System and Comprehensive Planning Guide for State and Local Governments (CPG 101)
- Advise clients on public safety theory and practice related to police, fire, emergency medical services (EMS) and emergency communications to include emergency operations centers
- Create, design, plan and implement catastrophic and all hazards emergency planning and response operations

Minimum/ General Experience

- Minimum fifteen years of related experience working at the highest levels of Federal, state or local law enforcement and private sector experience in planning, designing and implementing comprehensive security strategies to protect key assets
- Minimum ten years of supervisory or management experience
- Department of Defense Top Secret personnel security clearance

Education

- Master's or equivalent degree from accredited university or college
- Education may be substituted with two (2) years of relevant work experience

SVP- THREAT ASSESSMENT

Functional Responsibility

- Conduct independent threat assessment investigations to determine dangerousness of individuals displaying an unusual direction of interest in public or corporate officials. Subsequent prevention and mitigation management of those individuals
- Supervise cases of school violence, judicial threats, information sharing and protective intelligence investigations
- Establish and train state-mandated behavioral threat assessment teams for college campuses
- Provide senior law enforcement advisory services for Federal government agencies and supporting institutions
- Serve on government advisory boards for Federal, state and local law enforcement agencies responsible for threat investigations against public officials including members of Congress
- Develop and supervise numerous research projects on targeted violence for Federal government departments
- Create information-sharing databases for the prevention of violence against protected officials
- Coordinate and supervise international travel of protected individuals in support of threats and situational awareness

Minimum/ General Experience

- Minimum fifteen years of related experience working at the highest levels of Federal, state or local law enforcement and private sector experience in planning, designing and implementing comprehensive security strategies to protect key assets
- Minimum ten years of supervisory or management experience
- Department of Defense Top Secret personnel security clearance

Education

- Bachelor's or equivalent degree from accredited university or college in criminal justice or security-related field
- Education may be substituted with two (2) years of relevant work experience

SVP - TECHNICAL OPERATIONS

Functional Responsibility

- Assist clients in developing effective and appropriate public safety internet presence and community communication tools
- Develop performance standards, measurements and assessments that ensure the most effective use of technology by public agencies, corporations, intelligence centers and justice consortiums
- Construct public-private partnerships that enable cost-effective solutions for justice and public safety agencies
- Direct government and corporate agencies in the development of open source intelligence gathering, fusion center development and intelligence led policing strategies
- Advise clients on the process to convert their complicated network of legacy systems into a modern technological infrastructure to deliver consistently reliable, operationally driven, complex applications with limited resources
- Design and develop multi-agency collaborations that create higher performance and lower cost information sharing environments, including systems, networks, fusion centers and governance
- Assist senior government officials as subject matter expert in creating direction, standards, measures and assessments for the federal information sharing environment

Minimum/ General Experience

- Minimum fifteen years of related experience in military, state and Federal law enforcement including patrol, investigations, technology, intelligence and senior executive positions
- Private sector experience in management with focus on reducing property crimes and internet-based community policing tools
- Minimum ten years of supervisory or management experience
- Department of Defense Top Secret personnel security clearance

Education

- Master's or equivalent degree from accredited university or college in criminal justice or security-related field
- Education may be substituted with two (2) years of relevant work experience

SVP - PROTECTIVE SERVICES

Functional Responsibility

- Conduct independent security assessments to determine how effective and cost-efficient security programs are in identifying and mitigating the threats and vulnerabilities confronting people, key assets and critical facilities. Identify any additional risk control measures, interrelated countermeasures or protective tactics required
- Conduct threat and vulnerability assessments wherein the human threats, intentional or accidental, and the natural threats are identified, defined and quantified. Assessing the risks for targeted threats and opportunistic vulnerabilities and evaluating the extent to which countermeasures employed effectively mitigate and control the hazards identified
- Deliver training curriculums for workshops comprised of scenario-based exercises for sports event incidents; multi-agency collaboration related to the safety of stadiums; threats that pose a risk to spectator safety, and the delivery of proper risk assessments and recovery processes
- Act as security advisor to national and international major events. Planned, designed and advised Federal, state, local and foreign law enforcement agencies responsible for establishing and maintaining a secure environment for all major event venues
- Assess and design executive protection programs, both advisory and managerial
- Design and create comprehensive manuals, plans, procedures and other documents for professional sports organizations and their security departments
- Provide strategic thought leadership, counsel and services that establish best-in-class security strategies and corporate protective countermeasures to senior executives responsible for the performance of leading public and private corporations as well as government agencies and major public service organizations

Minimum/General Experience

- Minimum fifteen years of related experience working at the highest levels of Federal, state or local law enforcement and private sector experience in planning, designing and implementing comprehensive security strategies to protect key assets
- Minimum ten years of supervisory or management experience
- Department of Defense Top Secret personnel security clearance

Education

- Master's or equivalent degree from accredited university or college in criminal justice or security-related field
- Education may be substituted with two (2) years of relevant work experience

SVP - RISK MANAGEMENT

Functional Responsibility

- Act as security advisor for enterprise-wide security risk management strategies, security breach mitigation, data privacy and incident response expertise, cyber crime and information security management
- Develop security strategies for fraud prevention, supplier and supply chain management, insider threat, investigations and physical, logical and process security
- Provide executive protection expertise; threat intelligence compilation, assessment and management; major event security planning, design and implementation; threat and vulnerability assessments; holistic security operations strategies to included assessments and program development
- Offer experience in application data, employee screening, background investigations, trusted third parties, new business risk, due diligence and the development of business and protective intelligence
- Provide strategic thought leadership, counsel and services that establish best-in-class security strategies and corporate protective countermeasures to senior executives responsible for the performance of leading public and private corporations as well as government agencies and major public service organizations
- Oversee business operations to insure quality control, standard of excellence, budget compliance and effective management of resources
- Plan, develop and implement security strategies for clientele as trusted advisor and management resource

Minimum/ General Experience

- Minimum fifteen years of related experience working at the highest levels of Federal, state or local law enforcement and private sector experience in planning, designing and implementing comprehensive security strategies to protect key assets
- Minimum ten years of supervisory or management experience
- Department of Defense Top Secret personnel security clearance

Education

- Bachelor's or equivalent degree from accredited university or college in criminal justice or security-related field
- Education may be substituted with two (2) years of relevant work experience

SVP - INVESTIGATIONS

Functional Responsibility

- Conduct comprehensive investigations of individuals, situations and matters to determine substance and factual information as required by clients. Determine key facts regarding matters submitted for investigation for purposes of identifying events, persons or circumstances as needed
- Conduct employment screening relating to hiring of key management personnel or key executives. Also conduct due diligence investigations of prospective employees or acquisitions to identify and produce a reliable assessment of current circumstances of the targeted subjects
- Provide litigation support for legal clients in information gathering and fact finding
- Offer expertise with investigative process involving the use of both Fair Credit Reporting Act (FCRA)-compliant and due diligence databases in gathering relevant background information. Knowledge to understand public record information regarding his personal identifiers, address information, criminal and civil records, credit history, employment history, financial sanction records and media records
- Obtain and assess criminal records, professional licenses, business affiliations, National Merged Credit report, financial information, legal and administrative proceedings and U.S. military records
- Comprehend and evaluate investigative findings to provide information regarding a subject's character, integrity, ethics, general reputation, personal characteristics and mode of living

Minimum/ General Experience

- Minimum fifteen years of related experience working at the highest levels of Federal, state or local law enforcement and private sector experience in planning, designing and implementing comprehensive security strategies to protect key assets
- Minimum ten years of supervisory or management experience
- Department of Defense Top Secret personnel security clearance

Education

- Bachelor's or equivalent degree from accredited university or college in criminal justice or security-related field
- Education may be substituted with two (2) years of relevant work experience

THREAT ASSESSMENT SPECIALIST

Functional Responsibility

- Identify relevant and timely information utilizing a variety of sources in support of company investigative and protective needs
- Evaluate sensitive threat and intelligence information and research data as they relate to company mission and project goals
- Maintain an awareness of developments in the field of threat assessment and targeted violence that may impact company mission
- Design and conduct scientifically sound research projects in support of company contracts
- Prepare reports based upon comprehensive analysis of information at hand and threat assessment principles
- Conduct presentations and trainings related to threat assessment and specific research findings

Minimum / General Experience

- Minimum ten years professional experience conducting research and analytical work in the social sciences. Of this, at least five years must have been specifically related to threat assessment, targeted violence and/or intelligence
- Demonstrate an understanding of the principles of threat assessment and targeted violence and an ability to apply such principles to research and investigative work

Education

- Master's or equivalent degree from accredited university or college in criminal justice or security related field
- Education may be substituted with two (2) years of relevant work experience

COMMUNICATIONS DIRECTOR

Functional Responsibility

- Responsible for graphic design, page layout, copyediting, format and production direction, as well as electronic production of our client documents, proposals, marketing materials and website
- Finalize written work product on technical subject matter that is tailored to specific audiences, including executive-level leadership, policymakers, legal experts, non-specialists and the general public
- Edit, revise and proof written deliverables for accuracy and clarity
- Coordinate team member contributions to facilitate project completion

Minimum/ General Experience

- Minimum of ten years of professional experience in communications-related field
- Must be able to obtain and maintain a Federal security clearance

Education

- Master's or equivalent degree from accredited university or college in management and/or marketing
- Education may be substituted with two (2) years of relevant work experience

INVESTIGATIVE RESEARCH ASSOCIATE

Functional Responsibility

- Develop additional database and information sources in support of the investigative research division
- Work general investigative cases from inception to completion
- Assist Senior Vice Presidents in the collection of sensitive background information
- Conduct due diligence and background investigative research as part of investigative team
- Determine necessary research and analysis follow up required based upon review of preliminary information
- Analyze data, interviews, intelligence and other information to determine accuracy of data as well as develop key findings
- Brief and advise superiors on key findings during investigations
- Prepare investigative research reports
- Review reports and proposals for grammatical and stylistic accuracy

Minimum/ General Experience

- Minimum three years professional experience
- Ability to determine, devise and develop methods, techniques and procedures to extract and obtain information from a variety of sources
- Strong research, problem solving, analytical and organizational skills
- Attention to detail
- Ability to work independently as well as part of a larger investigative team
- Strong written and oral communication skills
- Must be able to obtain and maintain a Federal security clearance

Education

- Bachelor's degree required
- Education may be substituted with two (2) years of relevant work experience

ADMINISTRATIVE SUPPORT SPECIALIST

Functional Responsibility

- Edit, revise and proof written deliverables for accuracy, quality and clarity
- Responsible for final report preparation and production
- Manage, plan and execute a variety of administrative functions including day-to-day accounting tasks, schedules and travel arrangements
- Provide administrative and logistical support and overall office management for the firm
- Collaborate with team members to produce deliverables
- Oversee information technology systems

Minimum/ General Experience

- Minimum three years of administrative experience

Education

- Associate's degree required
- Education may be substituted with two (2) years of relevant work experience

HILLARD HEINTZE'S LABOR CATEGORY RATES

Labor Category	GSA Price
Partner	\$430.73
SVP - Protective Operations	\$378.09
SVP - Emergency Preparedness	\$378.09
SVP - Threat Assessment	\$378.09
SVP - Technical Operations	\$378.09
SVP - Protective Services	\$378.09
SVP - Risk Management	\$378.09
SVP - Investigations	\$378.09
Threat Assessment Specialist	\$335.01
Communications Director	\$287.15
Investigative Research Associate	\$239.29
Administrative Support Specialist	\$119.65